TWO WAY COMMUNICATION…..

EXIM Logistics Pvt. Ltd. Understand the effectiveness of two way communication in workplace. Company Management involves in communication by following mode

1. **E Mail**
2. **MD'S Office Direct Hot Line**
3. **Management Line walk**
4. **Management Monthly Review program**
5. **Group Meetings**
6. **Whats App Group**

E-Mail:

Every employee is aware of grievance cell mail id monitored by MD & CEO. Also employee may directly mail them in their personal mail id

MD'S Office Direct Helpline:

A hot line number 0674-710-7777 (110 lines) is operational on 24*7 basis, where employees may directly log their grievance. These grievance is directly monitored by Managing Director and Chief Executive Officer.

Management Line Walk

All management members always prefer to go to field and interact with ground level employees with a aim to find out their problems in terms of operation, safety, company policy and other issues. The frequency of this system is monthly

Management Monthly Review program

Management Monthly Review meeting is a online platform where All senior management directly discuss with each branch level staff on a single day. The main aim of the meeting to understand the employees and share views with them. Generally in these meeting Management discuss regarding

performance, safety issue, others. In this meeting employees are free to share their views on each issue.

Group Meetings

Foe better communication between different level and branch level employees, EXIM Logistics prefer group meeting where different group of employees are united and interact with each other and share their views and issue with Management directly. The interval of such meetings is 2 months

Whats app business Group communication

EXIM Logistics create different business groups branch wise and client wise in whats app. In these groups each staffs of a branch and management persons are added. This is the most effective communication where employees directly share their work issues, status report and problems also



Group Meeting By Managing Director



Line Walk by Managing Director



Group Meeting by Management.



Line walk at loading point Jamshedpur





Mass meeting By CEO at TATA Tube loading point with TATA Tube Officials









Management review meeting by managing director